



Simplified Employment Expenses Checklist

Flat Rate Method

For employees working at home more than 50% of the time for at least 4 consecutive weeks due to COVID-19. No T2200 or documentation required.

Full Name	
Number of Days Worked From Home in 2021	

Detailed Method

For employees working at home more than 50% of the time for at least 4 consecutive weeks. T2200S must be filled and signed by employer.

<input checked="" type="checkbox"/>	Employment Expenses (No Reimbursed Expenses)	\$
<input type="checkbox"/>	Telephone & Internet Expenses	
<input type="checkbox"/>	Supplies	
<input type="checkbox"/>	Other -	
<input type="checkbox"/>	Other -	

Work Space In The Home

**Form T2200S must indicate employee required to perform more than 50% of work duties at home*

Total Home Area (Square Feet)		Total Office Area (Square Feet)	
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<input checked="" type="checkbox"/>	Home Office Expenses (Total Expenses - Do Not Prorate)	\$
<input type="checkbox"/>	Property Taxes (Commissioned Employees Only)	
<input type="checkbox"/>	Insurance (Commissioned Employees Only)	
<input type="checkbox"/>	Rent	
<input type="checkbox"/>	Utilities (Heat, Electricity, Water)	
<input type="checkbox"/>	Repairs & Maintenance	
<input type="checkbox"/>	Security	
<input type="checkbox"/>	Other -	